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American University in Bulgaria (University Of Maine) Records

This finding aid was produced using ArchivesSpace on April 08, 2019.
English.

Describing Archives: A Content Standard

Revised in 2019

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

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Summary Information

Repository:	Raymond H. Fogler Library University Archives
Creator:	American University in Bulgaria
Title:	Academic Affairs. Vice President For Academic Affairs & Provost. International Academic Programs. American University in Bulgaria (University Of Maine) Records
ID:	UA RG 0006.012.006.001
Date [inclusive]:	1989-2014
Date [bulk]:	1991-1999
Physical Description:	8 boxes
Physical Description:	1 box Half size box
Language of the Material:	English
Language of the Material:	English
Abstract:	This record group contains information concerning the development and operation of AUB. Included are board meeting minutes, inter-office correspondence, publicly released official documents, AUB newsletters and magazines, informational pamphlets and postings, accreditation and site evaluations, material concerning the development of the AUB library, and information regarding staffing, student complaints, and information for faculty.

Preferred Citation

University of Maine. American University in Bulgaria Records, UA RG 0006.012.006.001, [Box No.], [Folder No.], Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

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Historical Note

The American University in Bulgaria was founded in 1990 as the result of a joint effort between the governments of Bulgaria and the United States, and the University of Maine. It is a residential liberal arts institution offering a four-year baccalaureate degree. In September of 1990 Bogdan Atanasov, university professor and member of the newly elected Bulgarian parliament, submitted a bill to the National Assembly proposing the establishment of an American University of Southeastern Europe in Sofia. Eventually Blagoevgrad rather than Sofia was chosen as the site for the University. The first task of AUB was to gain official and legal recognition by the Bulgarian government. Other immediate tasks included conducting negotiations, locating appropriate faculty housing, orienting Americans to the Bulgarian culture, and addressing the problems of living in part of the former Soviet Bloc. Progress was made and classes began on September 30, 1991. As AUB's academic partner, the University of Maine extended its accreditation to that university until AUB entered candidacy status with the New England Association of Schools and Colleges in 1998. At this point, the University of Maine's involvement became limited to guaranteed membership on AUB's ruling Board of Directors. In May of 1999 the University of Maine's responsibilities concerning AUB shifted from its designation under the Provost for Academic Affairs to the Director of International Programs. The relationship between the two universities continues to evolve as AUB moves along the road to full accreditation.

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Scope and Contents

This record group mostly contains textual information created and curated by University of Maine staff regarding the development and operation of the American University in Bulgaria (AUB) and its relationship with the University of Maine. There are also photographs of the AUB library and audio recordings of student testimonies.

The record series Board Of Directors & Committee Records contains copies of Board meeting minutes, handbooks, official documents, copy of the Agreement with the University of Maine, committee meeting material, and Board correspondence.

The record series General Files contains general information on a range of subjects related to AUB.

The record series Accreditation & Evaluation Records contain various reports, correspondence, and statements regarding the accreditation of AUB, evaluations, and self-studies.

The Publications & Publicity Material contains news clippings regarding AUB and copies of AUB newsletters and magazines, president reports, and directory.

The Library Development Records contains various material concerning the development of the AUB library including President Reports, newsletters, correspondence, book orders and collection purchases,

press releases, budget information, staffing information, photographs of the library, and report with recommendations for the library.

The Employee & Student Records record series contains information regarding the search for a new AUB president, student complaints and concerns regarding specific faculty and administrators, information for AUB faculty, and recordings of student testimonies.

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Organization and Arrangement

The Records Group is broken down intellectually into the following record series: 1. Board of Directors and Committee Records, 2. General Files, 3. Accreditation & Evaluation Reports, 4. Publications & Publicity Material, 5. Library Development Records, and 5. Employee and Student Records.

Physically the series Board of Directors and Committee Records in Boxes 1 & 2 are arranged chronologically by year of meeting. Box 3 onwards folders in this series is arranged by subject.

The series General Files in Boxes 2-5 are physically organized chronologically by year. Box 6 onwards this series is arranged by subject.

Boxes 6 & 7 are arranged in alphabetical order by subject. Boxes 8 & 9 are arranged by subject.

Researchers should note that because of the nature of the physical organization, like material may be found in more than one area of the record group as some material that is filed chronologically may also appear in the series organized by subject.

File names and dates were added. Material was rehoused into archival quality storage.

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Arrangement

Subject.

Some box number have changed:

- 1 Old Box #765 (New Box 1)
- 2 Old Box #766 (New Box 2)
- 3 Old Box #767 (New Box 3)
- 4 Old Box #768 (New Box 4)
- 5 Old Box #769 (New Box 5)

- 6 Old Box #770 (New Box 6)
- 7 Old Box #771 (New Box 7)

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Administrative Information

Publication Statement

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

Access Restrictions

Kept at Fogler Library's offsite storage facility. One week's notice required for retrieval. One week's notice required for retrieval. Generally only records older than 30 years are accessible. Personal identifiable and sensitive information will be redacted before release.

Immediate Source of Acquisition

Boxes 1-7 were transferred to Special Collections by the Office of the Vice-Provost for Academic Affairs at the University of Maine.

The contents of Box 9 were transferred to Special Collections in February 2019 by Marisue Pickering, Professor Emerita, Communication Sciences and Disorders.

Use Restrictions

Information on literary rights available in the repository.

Processing Information

Boxes 1-7 were originally processed by Kristi L. Palmer, but were re-processed in March, 2019 by Matthew Revitt, Raymond H. Fogler Library Special Collections Department. Also processed by Revitt were Boxes 8 & 9. Processing involved a collection survey and intellectual arrangement into series and the creation of this finding aid. The boxes and folders were numbered and titled using information from ArchivesSpace.

Accruals

Accruals of records related to the American University in Bulgaria are anticipated.

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Controlled Access Headings

- Education
- Universities and colleges -- Bulgaria
- Correspondence
- Minutes
- Administrative records
- Official documents
- Newsletters
- Pamphlets
- Magazines
- Library sciences
- University of Maine
- University of Maine. Office of the Executive Vice President for Academic Affairs and Provost
- Pickering, Marisue

General

Formerly SpC MS 0014.

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General

Formerly SpC MS 0014.

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Collection Inventory

Board Of Directors & Committee Records, 1991-1999

Physical Description: 2 boxes

Physical Description: 14 Folders

Physical Description: 9 Cassettes

Title/Description	Instances	
Board of Directors-Meeting Minutes, November 1991 and May 1992	box 1	Folder 1
Board of Directors-Meeting Minutes, October 1992 and February 1993	box 1	folder 2
Board of Directors-Meeting Minutes, October 1993 (1 of 2)	box 1	folder 3
Board of Directors-Meeting Minutes, October 1993 (2 of 2)	box 1	folder 4
Board of Directors-Meeting Minutes, February 1994 (1 of 2)	box 1	folder 5
Board of Directors-Meeting Minutes, February 1994 (1 of 2)	box 1	folder 6
Board of Directors-Meeting Minutes, May 1994 and October 1994 (1 of 3)	box 1	folder 7
Board of Directors-Meeting Minutes, May 1994 and October 1994 (2 of 3)	box 1	folder 8
Board of Directors-Meeting Minutes, May 1994 and October 1994 (3 of 3)	box 1	folder 9
Board of Directors-Meeting Minutes, February 1995 and May 1995 (1 of 2)	box 1	folder 10
Board of Directors-Meeting Minutes, February 1995 and May 1995 (1 of 2)	box 1	folder 11
Board of Directors-Meeting Minutes, October 1995 and February 1996 (1 of 3)	box 1	folder 12
Board of Directors-Meeting Minutes, October 1995 and February 1996 (2 of 3)	box 1	folder 13
Board of Directors-Meeting Minutes, October 1995 and February 1996 (3 of 3)	box 1	folder 14
Board of Directors-Meeting Minutes, May 1996	box 1	folder 15
Board of Directors-Meeting Minutes, October 1996	box 2	folder 1
Board of Directors-Meeting Minutes, February 1997	box 2	folder 2
Board of Directors-Meeting Minutes, May 1997	box 2	folder 3
Board of Directors-Meeting Minutes, September 1997	box 2	folder 4

American University in Bulgaria (University Of Maine) Records

Board of Directors-Meeting Minutes, January 1998 (1 of 2)	box 2	folder 5
Board of Directors-Meeting Minutes, January 1998 (2 of 2)	box 2	folder 6
Board of Directors-Meeting Minutes, January 1998-Additional Materials	box 2	folder 7
Board of Directors-Meeting Minutes, January 1998-Appendices	box 2	folder 8
Board of Directors-Meeting Minutes, May 1998	box 2	folder 9
Board of Directors-Meeting Minutes, September 1998	box 2	folder 10
Board of Directors-Meeting Minutes, January 1999	box 2	folder 11
Board of Directors-Handbook, 1996-1997	box 6	folder 4
Extra Copies-Official Documents (1 of 2)	box 6	folder 8
Extra CopiesOfficial Documents (2 of 2)	box 6	folder 9
Official Documents	box 7	folder 10
Agreement With University of Maine, 1993 <u>Physical Description:</u> 1 folder	Box 8	Folder 1
Board of Directors & Trustees Handbook - 1995, 1995 <u>Physical Description:</u> 1 folder	Box 8	Folder 2
By-Laws, 1996 <u>Physical Description:</u> 1 folder	Box 8	Folder 3
Documents Municipal Peoples Council - 1991, 1991 <u>Physical Description:</u> 1 folder	Box 8	Folder 7
Educational Policy Committee Report, January 1999, 1999 <u>Physical Description:</u> 1 folder	Box 8	Folder 8
Board Meetings February 1997, Washington D.C., 1997 <u>Physical Description:</u> 1 folder	Box 8	Folder 15
Additional Board Book Materials February, 22 - 23, 1997, 1997 <u>Physical Description:</u> 1 folder	Box 8	Folder 17
Board of Directors - Correspondence , 1997 <u>Physical Description:</u> 1 folder	Box 8	Folder 18
Board of Directors - Correspondence , 1998 <u>Physical Description:</u> 1 folder	Box 8	Folder 19
Board of Directors Meeting, 1998 <u>Physical Description:</u> 1 folder	Box 8	Folder 22
Committee Meetings, 1995	Box 8	Cassette Boxes 1-9

Physical Description: 1 audio recordings

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General Files, 1989-1999

Physical Description: 3 boxes

Physical Description: 13 Folders

Physical Description: 1 Cassettes

Title/Description	Instances	
General Files, February 1989-July 1991 (1 of 2)	box 2	folder 12
General Files, February 1989-July 1991 (2 of 2)	box 2	folder 13
General Files, August 1991-October 1991 (1 of 2)	box 2	folder 14
General Files, August 1991-October 1991 (2 of 2)	box 2	folder 15
General Files, November 1991-January 1992 (1 of 2)	box 3	folder 1
General Files, November 1991-January 1992 (2 of 2)	box 3	folder 2
General Files, January 1992-April 1992 (1 of 2)	box 3	folder 3
General Files, January 1992-April 1992 (2 of 2)	box 3	folder 4
General Files, April 1992-June 1992 (1 of 2)	box 3	folder 5
General Files, April 1992-June 1992 (2 of 2)	box 3	folder 6
General Files, July 1992-December 1992 (1 of 2)	box 3	folder 7
General Files, July 1992-December 1992 (2 of 2)	box 3	folder 8
General Files, January 1993-April 1993 (1 of 2)	box 3	folder 9
General Files, January 1993-April 1993 (2 of 2)	box 3	folder 10
General Files, May 1993-October 1993 (1 of 2)	box 4	folder 1
General Files, May 1993-October 1993 (2 of 2)	box 4	folder 2
General Files, November 1993-February 1994 (1 of 3)	box 4	folder 3
General Files, November 1993-February 1994 (2 of 3)	box 4	folder 4
General Files, November 1993-February 1994 (3 of 3)	box 4	folder 5
General Files, General Files-March 1994-May 1994 (1 of 2)	box 4	folder 6
General Files, March 1994-May 1994 (2 of 2)	box 4	folder 7
General Files, June 1994-September 1994 (1 of 2)	box 4	folder 8
General Files, June 1994-September 1994 (2 of 2)	box 4	folder 9
General Files, October 1994-January 1995 (1 of 3)	box 4	folder 10

American University in Bulgaria (University Of Maine) Records

General Files, October 1994-January 1995 (2 of 3)	box 4	folder 11
General Files, October 1994-January 1995 (3 of 3)	box 4	folder 12
General Files, February 1995-August 1995 (1 of 3)	box 5	folder 1
General Files, February 1995-August 1995 (2 of 3)	box 5	folder 2
General Files, February 1995-August 1995 (3 of 3)	box 5	folder 3
General Files, September 1995-February 1996 (1 of 2)	box 5	folder 4
General Files, September 1995-February 1996 (2 of 2)	box 5	folder 5
General Files, March 1996-December 1996 (1 of 2)	box 5	folder 6
General Files, March 1996-December 1996 (2 of 2)	box 5	folder 7
General Files, January 1997-December 1997 (1 of 3)	box 5	folder 8
General Files, January 1997-December 1997 (2 of 3)	box 5	folder 9
General Files, January 1997-December 1997 (3 of 3)	box 5	folder 10
General Files, January 1998-December 1998 (1 of 2)	box 5	folder 11
General Files, January 1998-December 1998 (2 of 2)	box 5	folder 12
General Files, January 1999	box 5	folder 13
History of AUBG-Draft by Janet Connolly	box 6	folder 12
Miscellaneous Materials, November 1993-May 1995	box 7	folder 9
Pianists-Lorin Hollander and Patty Stowell, Fall 1996	box 7	folder 11
Site Visit to University of Maine, October 1994	box 7	folder 14
Travel-Bulgaria	box 7	folder 16
Commencement 1995, 1995 <u>Physical Description:</u> 1 folder	Box 8	Folder 6
Theater, 1995-1996 <u>Physical Description:</u> 1 folder	Box 8	Folder 14
Barry Chambers - Visit to University of Maine, 1996 <u>Physical Description:</u> 1 folder	Box 8	Folder 20
Albert Osborn - Visit to University of Maine, 1995 <u>Physical Description:</u> 1 folder	Box 8	Folder 21
"Guilty" Performance at Opening of the American University in Bulgaria <u>Physical Description:</u> 1 videotapes	Box 8	cassette 10

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Accreditation & Evaluation Records, 1994-1998

Physical Description: 9 Folders

Title/Description	Instances	
Accreditation-AUBG Candidacy Application-Correspondence	box 6	folder 1
Accreditation-Self Study	box 6	folder 2
Accreditation-Site Team Report, Spring 1998	box 6	folder 3
Evaluation Team Draft Report, November 1994	box 6	folder 5
Final Evaluation Team Report, December 1994	box 6	folder 10
Final Evaluation Team Report-University of Maine Response, February 1995	box 6	folder 11
Self Study, August 1994	box 7	folder 13
Self-Study - 1998, 1998	Box 8	Folder 12
<u>Physical Description</u> : 1 folder		
Statement Of The Accreditation Status September 1995, 1995	Box 8	Folder 13
<u>Physical Description</u> : 1 folder		

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Publications & Publicity Material, 1994-2014

Physical Description: 1 box

Physical Description: 8 Folders

Physical Description: 1 item Handbook

Physical Description: 1 folio folder

Title/Description	Instances	
Extra Copies-News Clipping	box 6	folder 6
Extra Copies-Newsletters	box 6	folder 7
Literary Magazine	box 7	folder 8
American University in Bulgaria Student Handbook, 1996-1997	Box 8	Item 1
<u>Physical Description</u> : 1 volume		
Catalogs - 1995, 1995	Box 8	Folder 4
<u>Physical Description</u> : 1 folder		
Catalogs - 1996 - 1998, 1996-1998	Box 8	Folder 5
<u>Physical Description</u> : 1 folder		
Newsletter - 1995 - 1997, 1995-1997	Box 8	Folder 9

Physical Description: 1 folder

Phone & Email Directory - 1995, 1995 <u>Physical Description:</u> 1 folder	Box 8	Folder 10
President Reports - 1994, 1994 <u>Physical Description:</u> 1 folder	Box 8	Folder 11
President's Report, 1997-2001 <u>Physical Description:</u> 1 folder	Box 9	Folder 1b
Newsletters, 1999-1999 <u>Physical Description:</u> 1 folder	Box 9	Folder 1a
College Magazines, 1999-2000 <u>Physical Description:</u> 1 folder	Box 9	Folder 2
College Magazines, 2002-2003 <u>Physical Description:</u> 1 folder	Box 9	Folder 3
College Magazines, 2003-2007 <u>Physical Description:</u> 1 folder	Box 9	Folder 4
College Magazines, 2008-2011 <u>Physical Description:</u> 1 folder	Box 9	Folder 5
College Magazines, 2012-2014 <u>Physical Description:</u> 1 folder	Box 9	Folder 6
Inauguration Poster, 1991 <u>Physical Description:</u> 1 folio folder	Folder 1	

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Library Development Records, 1990-1999

Physical Description: 12 Folders

Title/Description	Instances	
Library Development (1 of 4)	box 6	folder 13
Library Development (2 of 4)	box 6	folder 14
Library Development (3 of 4)	box 6	folder 15
Library Development (4 of 4)	box 6	folder 16
Library Development (4 of 4)	box 6	folder 17
Library Development-Director Search	box 7	folder 1
Library Development-Faculty Book Ordering	box 7	folder 2

Library Development-Fairleigh Dickinson University Collection	box 7	folder 3
Library Development-MARL	box 7	folder 4
Library Development-Nazareth College Collection	box 7	folder 5
Library Development-Photographs	box 7	folder 6
Library Development-Recommendations	box 7	folder 7

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Employee & Student Records, 1990-1998

Physical Description: 8 Folders

Physical Description: 1 Cassettes

Title/Description	Instances	
Presidential Search, January-June 1993	box 7	folder 12
American University in Bulgaria Student Testimonies, 1994 <u>Physical Description</u> : 1 videotapes	Box 8	cassette 11
Marisue Pickering, 1990-1995 <u>Physical Description</u> : 1 folder	Box 8	Folder 16

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